

# Late or Incomplete Assignment Form

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Name: \_\_\_\_\_ Date: \_\_\_\_\_

Missing Assignment: \_\_\_\_\_

**Reason(s) for missing the due date:**

- |                                                                         |                                                            |
|-------------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> School-based sports/extracurricular            | <input type="checkbox"/> Heavy course load                 |
| <input type="checkbox"/> Job/work requirements                          | <input type="checkbox"/> Social events                     |
| <input type="checkbox"/> Difficulty with material/lack of understanding | <input type="checkbox"/> Club or group event out of school |
| <input type="checkbox"/> procrastination                                | <input type="checkbox"/> Other                             |

Details: \_\_\_\_\_

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**Revised completion date:** \_\_\_\_\_

**Interventions/support required:**

- |                                                        |                                                    |
|--------------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Extra study/home-based effort | <input type="checkbox"/> Use of Planner            |
| <input type="checkbox"/> After school tutoring         | <input type="checkbox"/> Help with time management |
| <input type="checkbox"/> Extra help from teacher       | <input type="checkbox"/> Counselor visit           |
| <input type="checkbox"/> Tutorial                      | <input type="checkbox"/> Other                     |

Details: \_\_\_\_\_

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